

Objective

Motivated student teacher currently seeking a substitute teaching position where I can lend my strong leadership and interpersonal skills to enhance the success of the Sioux Falls School District.

Summary of Qualifications

- o Excellent Communication Skills
- o Effective Leadership Skills
- o Dynamic Team Player
- o Detailed Problem Solving Skills
- o Continuous Learning and Development
- o Proficient in Microsoft Office 2010
- o Competent with PC and Mac
- o Work Well Under Pressure

Education

Dakota State University, Madison SD September 2009 - December 2012

Bachelors of Science in Business Education

K12 Technology and Coaching Endorsements
3.6 GPA on 4.0 Scale
Graduation Date: December 8, 2012

Academic Honors:

Kappa Sigma Iota Honor Society - Treasurer
Phi Eta Sigma Freshman Honor Society
President’s Academic Honors List: 2009, 2010, 2011

Employment Experience

Server, Sioux Falls, SD November 2008 to Present

Cracker Barrel

Take Order Correctly and Serve Food Properly in a Timely Manner
Received “Rising Star” Award and Achieved Par Level Four out of Four

Senior Camp Counselor, Sioux Falls, SD May 2012 to August 2012

YMCA Day Camp

Responsible for Approximately 12 Girls Each Camp Session
Lead Programs and Motivate Campers

Resident Assistant, Madison SD September 2010 to May 2012

Dakota State University

Serve as Higbie Co-Ed Resident Hall Manager
Plan and Conduct Three Programs Monthly
Complete On-Call Duties
Administer the DSU Student Handbook Policy

Clubs & Organizations

PBL (Phi Beta Lambda) Business Club September 2010 to May 2012

Administrative Assistant

Attended Two National Iowa State Conferences
1st Place in Client Service
2nd Place in Future Business Teacher
2nd Place in Small Business Plan

Student Senate Association September 2011 to May 2012

Finance Chair

Represented Dakota State University at SHED Days - Students For Higher Education
Responsible for Financials and Account Budgeting

Awards

Hugh O’Brian Youth Leadership

- o 2008, Recognized By President George W. Bush
- o 100 Hours of Volunteer Service Award

References available upon request.